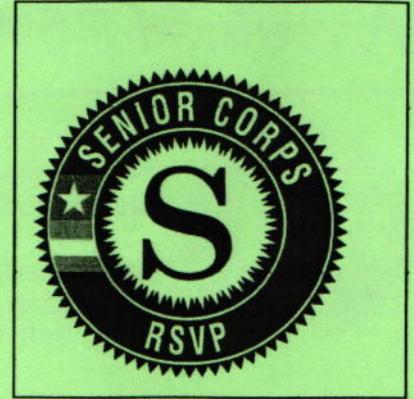


REIMBURSEMENT GUIDELINES



Arrowhead RSVP transportation reimbursement is available *as funding allows* to assist registered RSVP volunteers who could not participate without financial assistance.

Mileage – RSVP reimburses you for actual miles driven (when using your own vehicle) from your home to the volunteer site and home again.

- The reimbursement rate is 20¢ per mile with a maximum of \$20.00/month per volunteer.
- Reimbursement is available if you volunteer for 3 or more consecutive hours.
- The driver of a vehicle may request reimbursement. **Passengers are not eligible.**
- Reimbursement to and from the volunteer site may be requested. It is not available for volunteer station assignments such as running errands or delivering meals.

Bus/Taxi Fare – The fare for public transportation may be reimbursed as follows:

- Bus fares may be reimbursed up to \$20.00 per month.
- Taxi fares may be reimbursed up to \$20.00 per month.
- Reimbursement is available if you volunteer for 3 or more consecutive hours.

Please call our office (218-748-7328 or 1-800-662-5711 ext. 6832 or 7328) if you would like further clarification regarding our reimbursement policy, and thank you for serving the community as a volunteer!

You can donate your travel costs to help support Arrowhead RSVP!



Just fill out the green RSVP Volunteer Reimbursement Request form and check the box next to the statement, "I do not wish to receive reimbursement. Consider this an in-kind donation to RSVP," or simply write on the form that you do not want reimbursement.

Your contribution, calculated at 20¢ per mile, serves as local matching funds that we need to receive our Federal and State grants.